**THE IBERVILLE FOUNDATION FOR ACADEMIC EXCELLENCE**

**$250 MINI GRANT APPLICATION**

Welcome to The Iberville Foundation for Academic Excellence Grants for Teachers program. These grants provide money for creative and innovative classroom projects for teachers, which promote academic excellence. They are offered annually and are a competitive process.

**GENERAL INFORMATION AND APPLICATION GUIDELINES:**

**The $250 teacher grant application DOES NOT have to have an academic focus.**

**Applications are anonymous**. A cover sheet contains the information for the Foundation, but if the application itself includes the name of individuals or school name – the application will be DISQUALIFIED.

**Who is eligible?** All full time classroom teachers in Iberville Parish and St. John are eligible. Librarians, guidance counselors and special education teachers that are directly involved in instruction are also available. **Only ONE application per teacher is accepted per grant cycle**. THIS INCLUDES the choice of a $750 teacher grant, a $250 mini grant or a $2,000 school impact grant.

**How do I apply?** Fill out the Iberville Foundation grant application and return it with the cover sheet attached to the original grant and attach 3 copies of the grant application (without the cover sheet) to the Iberville Foundation Office by the deadline of Monday, September 11, 2023 by 4:30 pm. Applications can be sent several ways: 1) through regular mail (Iberville Foundation, P.O. Box 672, Plaquemine, LA 70765); 2) drop the application off in the lobby of Citizens Bank on Main Street. 3) Email your completed application to: ibervillegrants@hotmail.com Make sure your application is signed by you and your Principal.

**How will grant applications be scored?** Each application will be read and scored by a team of three readers that will include a community person, an educator and a business representative.

**What are allowable expenditures?** Budget requests may include materials needed to accomplish the project, consultants who are necessary for the successful implementation of the project, equipment and field trips ONLY if it is an integral component of a larger strategy. NOT funded: substitute pay; travel for training; stipend pay for teacher training. Student hands-on projects are preferred. Projects cannot displace or replace programs funded by the IPSB or the State General fund.

**What is the timetable?**

* Grant writing workshops will be held as requested by the school.
* Deadline for grant application submission: Monday, September 11, 2023 at 4:30 pm
* Awarding of funded grants: In October 2023
* Funded projects will be for implementation and completion during 2023-2024 school year.
* All grant purchases must be made by January 8, 2024 with receipts recorded on the accounting form and turned into the Foundation. All remaining funds must also be relinquished to the Foundation at that time.
* Project Evaluations will be due May 1, 2024.

For more information, contact Donna Percle, Iberville Foundation Director on Tuesday or Thursday at

225-687-4494 or email to ibervillegrants@hotmail.com If after hours, my cell phone is 225-205-8576.

**ATTACH THIS COVER SHEET TO ONE APPLICATION ONLY**

**The Iberville Foundation for Academic Excellence**

$250 Teacher Grant Application Cover Sheet.

*(Applications must be typed.)*

Your Name Work e-mail address

 /

Home mailing address City, State Zip Home Phone / Cell Phone

Name of School School Telephone

School Mailing Address Principal’s Name

Grant Project Title (10 words or LESS) Total Grant $ Requested

Grade Level(s) # of students served Subject(s)

**BY AFFIXING MY SIGNATURE, I CERTIFY THE FOLLOWING:**

1. This project is allowable under local, state and federal guidelines.
2. If funded, the Iberville Foundation has the right to use this project for public information purposes or to help other educators.
3. This project does not displace or replace programs funded by the IPSB or the state fund.

Signature of Teacher Date

Signature of Principal Date

**GRANT APPLICATION DEADLINE:** Monday, September 11, 2023, to the Iberville Foundation for Academic Excellence Office (see information sheet - first page of application packet for details)

The Iberville Foundation for Academic Excellence

$250 Mini Teacher Grant Application

(A typewritten application is required)

Do not include school name or mascot anywhere in the application.

1. **OVERVIEW**

 Grant Project Title (10 words or LESS)

 $

 Grade Level(s) Subject(s) Total $ Request

**2. GOAL OF THE PROJECT** (What is the purpose of this project and what do you hope it will accomplish?)

3. **What will happen to the project at the conclusion of the grant?**

\_\_\_\_ Project will be expanded \_\_\_\_ Project will be reused next year \_\_\_\_ Project will be retired

4. **ITEMIZED BUDGET:** Items to be purchased should be justified in (#5) “Design of the Project.” Projects cannot

 displace or replace programs funded through the IPSB or the State General Fund. NOTE: All items purchased for the

 Iberville Foundation Grants for Teachers are for the use of teachers in their assigned Iberville Parish schools. Teachers

 who transfer to another Iberville Parish school may take their grant purchases with them if the grant is grade level and

 subject appropriate. Should a teacher leave the Iberville Parish school system, all grant purchases will remain in the

 school where the teacher last taught.

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| **ITEM DESCRIPTION** | **PROJECTED $ COST** |
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| **TOTAL / BUDGET REQUEST (round to nearest dollar)** | $ |

**If this grant project cost exceeds $250, please list the other funding sources:**

**Use this form. FRONT only. NO attachments.**

**REMEMBER: DO NOT INCLUDE THE NAME OF YOUR SCHOOL**